

# IMMACULATE CONCEPTION

## Immaculate Conception Church Pastoral Council Minutes March 7, 2023

Attendance: P=present; A=absent

P	Adams, John (Chair)	A	Gray, Amanda (Member)	P	Thoma, Fr. Steve (Pastor)
P	Barnes, Lisa (Secretary)	P	Gregson, Dave (ICS Principal)	P	Vail, Matt (Member)
A	Christensen, Shea (Staff)	P	Hoeflinger, Tammy (Member)	P	Whitworth, John (Trustee)
P	Colley, Marty (Trustee)	P	Meyer, Jessica (Member)	P	Wienhoff, Hope (Staff)
P	Dell-Hunt, Kara (Staff)	A	Nealon, Sharon (Member)	A	Wuertz, Cheri (Member)
P	Farley, Ray (Member)	P	Simmons, Bill (Vice Chair)	P	Young, Lizanne (Staff)

**7:00 Call to Order** – John Adams  
**Introduction/Welcoming of Guests** – no guests present

**Opening Prayer and Reflection** – Lizanne Young

**Approval of Minutes** – January 2023 minutes – Lisa Barnes, Dave Gregson seconded. The minutes were approved.

**Comments from Sacred Heart representative** – nothing to report

### Welcome School Board Representative

1. School Board Report – John Adams reported. Kyle Doerr is School Board contact for Discernment. School had a successful dinner auction. 5-year Strategic Plan will be discussed by groups in May and be presented to the School Board in June. The Finance Council has recommended not funding the Assistant Principal position at this time.
2. Principal's Report – Dave Gregson reported. Receiving quotes from for 2023-24 school year from cleaning companies, including current one. Amanda Sander is willing to handle the scheduling portion of Soccer Coordinator role; now looking for someone willing to take on field supervisor portion. New activities for Catholic Schools Week included a spelling bee and Munchkin basketball games. Faculty has a new faith formation program from the Diocese. Looking at professional development opportunities for teachers; considering active shooter training. Builders Club facilitated the Kids Against Hunger collection and raised \$8400.

### Staff Reports

1. Pastor's Report – Fr. Steve Thoma reported. Pleased with turnout at the talk by Fr. Carroll Mizicko. Sunset Overlook has expressed interest in doing a Queen of Hearts. Fr. Steve would like to convene an ad hoc committee to discuss feasibility. Stewardship of Charity gave away just over \$42,000. There were some questions on the appropriateness of some of the charities nominated. There may be an ad hoc committee to review process. Immaculate Conception now has a candidate in the discernment process for the permanent diaconate.
2. Liturgy Report – Hope Wienhoff reported. Parishioners were generous to the three special collections: Thanksgiving (went to St. Vincent de Paul), Feast of the Immaculate Conception (to Diocesan Maternity Home), and Ash Wednesday (to Holy Angels Shelter). Stations of the Cross are being held on Fridays during Lent. Ministries will participate and help lead the stations. The parish has a new website; there is still some tweaking to do.

3. Director of Faith Formation – Lizanne Young reported. Three people are completing the sacraments of initiation, plus one who will be confirmed. Confirmation is scheduled for April 12. Gibault seniors planned and presented Confirmation retreat and did a great job. First Eucharist is scheduled for April 23. Reminder that catechist training classes from the University of Steubenville are available to the Pastoral Council. The Welcoming Committee has a new leader, Kevin Glasscock.
4. Finance Report – Kara Dell-Hunt reported. 478 stewardship forms have been returned out of about 1600 families in the parish: 19% of general parish families, 33% of PSR families and 100% of ICS families. Planned Giving Committee is having an event for charter members. The Facilities Committee is verifying that all necessary land studies are in place to proceed with next steps in the Phase 1 project.

**Old Business**

1. Stewardship of Charity results – covered in Pastor’s report
2. Discernment Committee update – reaching out via bulletin, email, and word of mouth to gather nominations.
3. Conversation on Diocesan Guidelines for Pastoral Councils – we are encouraged to continue to reflect on guidelines and questions, and to seek how the Council might move toward “envisioning” rather than “reporting”. Reflecting on what the Pastoral Council is, and where do we want it to be in 5 years, considering its mission rather than goals; envisioning rather than business.

**New Business:**

1. Queen of Hearts – discussed in Pastor’s report
2. Update on Campus Enhancement Plan – moving forward with capital campaign in September/October
3. Items from the floor – Cheri Wuertz is unable to continue being on the Pastoral Council; the alternate, Molly Spitz, is willing to complete Cheri’s term. March 28 meeting will be prayer and discussion only.

**Pastoral Council Representatives Reminders –**

Parish Council Representatives				
Day	Role	Name March	Name April	Notes
1st Sunday after 9am Mass	Welcoming Rep	n/a	n/a	
2nd Tues @ 7pm in SH School Bldg	SH Parish Council	n/a		Give a short summary of what is happening at ICC
3rd Tues @ 7pm in K of C Room	School Board	Tammy Hoeflinger		Give a short summary of what is happening at ICC
4th Tues @ 7pm in K of C Room	Prayer/Reflection	n/a		

**9:00 Closing prayer – Father Steve**

