



IMMACULATE CONCEPTION SCHOOL

Principal opening:
May 8, 2025

Immaculate Conception School, in Columbia, Illinois, provides a Catholic and academically rigorous education to parish families of Immaculate Conception, Sacred Heart of Jesus parish in Dupu, Illinois and other families who desire such an education.

Steeped in *Mission---Community---Service*, the spiritual, mental, physical, and social development of each child is the core of Immaculate Conception School. The school encourages students towards a deeper understanding of Church tenets, the Gospels and social justice, and their relationship with God, nature, and all humanity while becoming lifelong learners who own their education.

Immaculate Conception School is seeking qualified candidates for the position of elementary school principal. ICS serves 400 students and their families in pre-school through 8th grade by providing an internship in the faith.

Position Overview:

The principal serves as the educational and spiritual leader of the school, responsible for its overall operation and management. This includes overseeing daily administration, staff supervision, and the implementation of policies and procedures. The Principal also provides stewardship of school resources through budget oversight and works collaboratively with parish and diocesan leadership. Two key aspects of this role are fostering a sense of community within our school and a vibrant Catholic identity by promoting spiritual development and integrating faith into the curriculum. The Principal leads curriculum development to ensure academic excellence in accordance with diocesan and state standards.

Applicants should hold a Master's Degree in Education with Illinois Licensure, experience in classroom teaching and administration; management and budgetary experience; and passion for Catholic education. Applicant is required to be a faithful, committed Catholic who understands and accepts the teachings and disciplines of the Catholic Church.

Expected start date: July 1, 2025

Starting Salary Range: \$72,000 - \$92,000 (*Final salary will be determined by relevant skills, education, and experience.*)

Benefits: [Diocese of Belleville -Benefits](#)

To apply: submit a cover letter, resume, transcripts, three current letters of recommendation, proof of Illinois Professional Educator's License with General Administrative Endorsement, to Beverly Epplin and Kara Dell-Hunt, Immaculate Conception Parish, 411 Palmer Road, Columbia, IL 62236 or email to bepplin@icsmail.org and kdell-hunt@iccmail.org. Applications will be accepted until the position is filled.